

MANUSCRIPT REVIEW PROCEDURE
**“Izvestiya of Saratov University. New Series. Series: Educational
Acmeology. Developmental Psychology”**

1. General Provisions

1.1. This provision regularizes the review procedure for article manuscripts and the requirements for reviews submitted to the editorial board of the “Izvestiya of Saratov University. New Series. Series: Educational Acmeology. Developmental Psychology” journal.

1.2. The purpose of reviewing incoming articles is to improve the quality of scientific articles published in the journal and, as a result, to promote relevant scientific studies by evaluating materials by highly qualified experts.

2. Rules for submission of materials for reviewing

2.1. Only scientific articles written in strict accordance with conditions, a procedure for accepting manuscripts, a profile of the journal are allowed to be reviewed, and then the editorial board decides on the possibility of publishing them in the journal.

2.2. While meeting the abovementioned requirements, the article manuscript is submitted to the editorial board.

3. Organization of reviewing

3.1. Only independent acknowledged experts on the subject of the reviewed materials who have published works on this subject over the past 3 years are involved in reviewing.

3.2. The editorial board of the journal follows editorial ethics of “Izvestiya of Saratov University. New Series.” journals. Authors submitting manuscripts for publication and reviewers agreeing to review manuscripts must also comply with ethical standards.

3.3 Reviewing is performed confidentially. The type of reviewing is double blind (the reviewer does not receive information about the manuscript authors; the manuscript authors do not receive information about the reviewers).

3.4. Reviewers are notified that the manuscripts sent to them are the private property of the authors and relate to information not subject to disclosure. Reviewers are not allowed to make copies of the articles for their needs. The initial review usually takes one month.

3.5. If the article review contains indications of the need to correct it, then it is sent to the author for revision. In this case, the date of submission of the article to the editorial office is the date of return of the revised article.

3.7. An article sent to the author for revision should be returned in revised form as soon as possible. An article delayed for a period of more than three months is considered as newly submitted. A revised manuscript must be accompanied by a letter from the authors containing answers to all comments and explaining all changes made in the article. Returning the article for revision does not mean that the article will be published. After revision it will be reviewed again.

3.8. In case of disagreement with the opinion of the reviewer, the author of the article has the right to provide a reasoned answer to the editorial board of the journal. The article can be sent for re-reviewing or for approval by the editorial board. If the author refuses to revise the article, he must attach a written justification for the reasons for his refusal. If there is a matter of argument, the decision is made by the Chief Editor.

3.9. Based on the results of the review, the editorial board makes a decision about publishing the work. The final decision on the publication of the work is made by Chief Editor.

3.9.1. The editorial board of the journal sends authors of the submitted materials copies of reviews or a reasoned refusal together with the decision.

The editorial board sends copies of reviews to the Ministry of Education and Science of the Russian Federation upon receipt of a request.

Reviews are kept in the editorial board of the journal for 5 years.

Editor-in-Chief, Dr. habil. (Psychology),
Professor,

R. M. Shamionov